



# **HALE PARISH COUNCIL**

## **Of the Halton Borough in the County of Cheshire**

**Dated this thirteenth day of February 2019 to members of Hale Parish Council.**

**You are hereby summoned to attend for the Tenth Ordinary Meeting of the Council which will be held on Monday 18 February 2019 at 7.30pm in Hale Village Hall, Hale, Halton, Cheshire, L24 4AE to transact business as shown in the below agenda.**

### **Note to Councillors:**

If a member is unable to attend the meeting, please notify the Parish Clerk of your apologies.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Parish Clerk at least twenty-four hours in advance of the meeting.

### **Note to Public and Press:**

Members of the public wishing to address the Council should do so during Public Participation. If members of the public wish to speak at any other time they should raise their hand – permission to speak will be at the discretion of the Chair. Please note, the Council may not be able to answer questions if the Council has not considered or resolved the question on an agenda item during a prior meeting. Should this be the case, the Council may advise correspondence with the Parish Clerk to request the item be discussed at a future Parish Council meeting. If questions are considered out of the remit of Hale Parish Council, residents will be referred to the appropriate body.

**TO CONTACT THE CLERK, PLEASE EMAIL [HALEPARISHCOUNCILCLERK@GMAIL.COM](mailto:HALEPARISHCOUNCILCLERK@GMAIL.COM)**

**MEETING AGENDA  
HALE VILLAGE HALL  
MONDAY 18 February 2019 at 7:30pm**

**Part 1**

- 1. To record apologies for absence**
- 2. Declarations of Members' Interests of a Pecuniary or Non-Pecuniary Nature in Accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.**  
(Having membership of a club, charity etc or a close relationship or having a financial bearing on a member of their spouse/partner).
- 3. To receive and note Hale Police Report**  
(To receive report on crime statistics and highlight any areas of concern to be considered a police priority for Hale).
- 4. Committee Reports –**
  - 4.1** To receive an update from the Village Hall Management Committee.
  - 4.2** To receive an update from the Civic Service Committee. To approve a budget of £500 from the contingency for the Civic Service 2019.
- 5. Hale Carnival** - to consider and agree to take a stall and float in Hale Carnival to promote Hale Parish Council and Hale Village Hall.
- 6. Resignation** - to accept resignation of Cllr Andrew Ambrose and advertise vacancy.
- 7. Rent** - to consider and agree to pay the chargeable hire fees for Parish Council meetings and events held within Hale Village Hall.
- 8. Planning**
  - a) **19/00023/FUL** - Proposed first floor side extension over existing garage, two storey side extension and single storey side extension at 1 Ennis Close
  - b) **19/00043/FUL** - Proposed increase in width of front and rear dormers, open balcony to rear dormer incorporating screening wall at 13 Baileys Lane
- 9. Dog Fouling** – to receive update.
- 10. Parish Council Finance**
  - a) **Receipts** - to note appended schedule of receipts
  - b) **Payments** - to approve appended schedule of payments.
  - c) **Precept** - to note precept request has been submitted to Halton Borough Council.
- 11. Policies** – to note Financial Regulations Policy and Risk Management Policy to be drafted prior to next meeting.

**12. Asset Register** – to note asset register and condition report to be updated by Finance Committee prior to next meeting.

**13. Grant - St Mary's Churchyard**

a) To consider request for grant from Churchwarden of St Mary's Church regarding future maintenance of the Churchyard.

**14. Training**

a) To agree date for 'How to be a Councillor' training.

b) To approve any other training Councillors wish to attend.

**15. Correspondence**

a) Valerie Borlase – Grass Cutting

b) Ward Cllr Mike Wharton – Boundary Review

**16. Urgent Items**

(As agreed by the Chairman and Clerk prior to the commencement of the meeting).

**17. Public Forum**

To consider questions/statements from the public which have been submitted to the Clerk prior to the meeting. Members of the public have three minutes to make representations at the discretion of the Chairman.

**18. Next Meeting**

a) To consider items for the agenda of next meeting

b) Date of next meeting – 18 March 2019 at 7:30pm

**19. Exclusion of Public and Press**

(To consider and resolve that under the Public Bodies {Admission to Meetings} Act 1960 as extended by Section 100 of the Local Government Act 1972, the public and accredited representatives of press be excluded from the meeting for further items of business on the ground of likely disclosure of information as defined in Part 1 of Schedule 12A of the Local Government Act 1972).

If resolved, Chair to announce that, in pursuance of the confidential matters to be discussed forthwith, members of the public and press are asked to withdraw from the meeting.

**20. Part 2**

Staffing – to receive update from Staffing Committee on contract for new Clerk and Village Hall Manager's position.

**APPENDIX 1**  
**Finance Schedule**  
**18<sup>th</sup> February 2019**

**Receipts to note** since Ninth Ordinary Meeting of the Council held on Monday 21 January 2019.

PAYOR	AMOUNT

**Payments to note** since Ninth Ordinary Meeting of the Council held on Monday 21 January 2019.

PAYEE	AMOUNT

**Payments to approve (Hale Parish Council)** in Tenth Ordinary Meeting of the Council held on Monday 18 February 2019.

PAYEE	AMOUNT
Viking Direct – Lockable Storage Cabinet	£199.00 + VAT
Prinstat – Newsletter	£125.00 +VAT
William Stephens – Park Maintenance	£45.00
PFK Littlejohn – External Audit	£1,248.00
HMRC	£363.49
C. Wyna – Salary	£917.34

**Payments to approve (Hale Village Hall)** in Tenth Ordinary Meeting of the Council held on Monday 18 February 2019.

PAYEE	AMOUNT
Mark Platt - Salary	£519.17
William Stephens – VH Maintenance	£40.00
Printstat - Buy-A-Brick	£445.00 + VAT
H. Roberts & Sons Ltd – Fire Protection	£52.32
All Aspect Property Services – Boiler Service	£100.00