



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN THE COUNTY OF CHESHIRE



DRAFT MINUTES OF ANNUAL PARISH COUNCIL MEETING OF HALE PARISH COUNCIL HELD IN HALE VILLAGE HALL ON MONDAY 17th MAY 2021 AT 7.30pm

Present: Cllr Mitchell, Cllr Kierman, Cllr Williams, Cllr Healey, Cllr Wright, Cllr Cleary, Cllr Anderson, Cllr Spargo, Cllr Banks

In attendance: Mr. Brian Hargreaves (Proper Officer) and 12 Members of the public

1. **Election of Chairman** – In a named vote Cllr Trevaskis was re-elected to hold office for 2021/22

Cllr Spargo made the proposal which was seconded by Cllr Kierman

Cllrs Anderson, Banks, Wright, and Williams were in favour

Cllrs Healey, Cleary and Mitchell were against the proposal

The Motion was approved

2. **Election of Vice Chairman** In a named vote Vice Chairman Cllr Spargo was re-elected to hold office for 2021/22

Cllr Williams made the proposal which was seconded by Cllr Anderson

Cllrs, Banks, Wright, and Kierman were in favour

Cllrs Healey, Cleary and Mitchell were against the proposal

The Motion was approved

3. **Apologies** – Cllr Trevaskis registered his apologies

4. **Declarations of Interest** – No declarations on interest were submitted

5. **Public Participation** – A local resident asked for an update on the progress of any actions taken in respect of his letter of complaint submitted to Halton Borough Council in 2019. The Clerk explained that he had recently contacted the Monitoring Officer about the matter and would report back to the resident in due course

- 6. Minutes** - The Minutes for Hale Parish Council Ordinary meeting held on 26th April 2021 were accepted by members as a true record. Two minor amendments were made to ensure their accuracy.

The Motion was approved

- 7. Payments** – All payments for the period 1st April 2021 and 10th May 2021 were approved by members

The Motion was approved

- 8. Transactions** - All transactions for the period 1st April 2020 – 31st March 2021 were approved by members

The Motion was approved

- 9. Final Account Summary** – The final account summary for the period 1st April 2020 – 31st March 2021 was approved by members

The Motion was approved

- 10. Financial Risk Assessment Internal Control** – It was resolved to re-adopt the current financial risk assessment Internal control document

The Motion was approved

- 11. Annual Parish Meeting (APM)** – It was noted that the APM will take place on Wednesday 26th May at 7.30pm in Hale Village Hall and that all electors and local groups are welcome to make representations

The Vice Chairman closed the Meeting at 8.00pm