



HALE PARISH COUNCIL
OF THE HALTON BOROUGH IN
THE COUNTY OF CHESHIRE



DATED THIS FOURTEENTH DAY OF JULY 2021
MEMBERS OF HALE PARISH COUNCIL ARE HEREBY SUMMONED
TO ATTEND THE ORDINARY COUNCIL MEETING OF
HALE PARISH COUNCIL
TO BE HELD AT 7.30PM ON THE NINETEENTH DAY OF JULY 2021
IN HALE VILLAGE HALL, HIGH STREET, HALE L24 4AE
TO TRANSACT BUSINESS AS SHOWN IN THE AGENDA.

This meeting is to be held, adhering to the legislation of the Coronavirus Act 2020

Mr. Brian Hargreaves
Clerk and Responsible Financial Officer

Note to Councillors:

If you are unable to attend the meeting, please notify the Clerk of your apologies.

Please email: clerk@haleparishcouncil.gov.uk or call 07803611222

Note to Public

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day of the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairman. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item should be discussed at a future Parish Council meeting. If the question is considered outside the remit of Hale Parish Council, residents will be referred to Halton Borough Council.

MEETING AGENDA

- 1/ **Apologies** - To Receive apologies for absence
- 2/ **Declarations of Interest** - To Receive declarations of interest
- 3/ **Public Participation** - To adjourn the meeting for a period of public participation
- 4/ **Minutes** –
 - i. To approve the Minutes of Hale Parish Council Annual Meeting held on Monday 21st June 2021 as a true record.
 - ii. To approve the Minutes of Hale Parish Council Extra-Ordinary meeting held on Monday 28th June 2021 as a true record
- 5/ **Matters Arising From previous Parish Council Meetings** – To note actions taken and give an update of progress on outstanding matters requiring action as addressed in recent Parish Council Meetings
 - i/ **Application 21/00310/PLD – Lawful Development Certificate** – The Clerk explored the availability of specialist help in the production and submission of a formal objection to the granting of a Lawful Development Certificate (LDC) for Liverpool John Lennon airport.
Ward Councillors were consulted about support in this matter but declined to offer any assistance.
The Clerk took a vote by email and on the basis of its results used his delegated authority to acquire the services of Jonathon Welch who is an expert Barrister in this field working for Francis Taylor Building, a company the Council has worked closely with on a previous submission.
 - ii/ **Open Spaces** – The Clerk is actively exploring the merits of the Government backed Kickstart programme. A proposal will be submitted at a future meeting when all responses have been considered. An option to engage volunteers by distributing flyers within the village will be reviewed and a course of action presented for consideration.
 - iii/ **Welcome Back fund** – The Clerk has contacted Halton BC regarding this fund and has enquired about Halton BC's intentions in respect of Hale Village. No response has been received to date.

6/ Ward Councillors Report – To receive a report from local Ward Councillors if available.

7/ Payments - To receive the list of payments made between 10th June 2021 and 8th July 2021 as recorded in the cash book record which has been reconciled against the Bank statement to these dates, all payments having been made under Financial Regulation 6.4 as detailed below

June/ July 2021 Payments

08-Jul-21	Direct Debit (GOOGLE IRELAND LTD)	55928583G5BD2QU4DF	-£13.80	£54,175.73
06-Jul-21	B/P to: Hale Village Hall (Rent)	HVH 2020-154	-£30.00	£54,189.53
06-Jul-21	B/P to: Hale Village Hall (Rent)	HVH - 2020-148	-£10.00	£54,219.53
06-Jul-21	B/P to: JDH BUS SERVICES	INV 4066	-£529.20	£54,229.53
06-Jul-21	B/P to: Chalc (Training)	INVOICES	-£231.25	£54,758.73
01-Jul-21	Direct Debit (ECCLESIASTICAL) Insurance		-£157.40	£54,989.98
30-Jun-21	Service Charge	Unity Trust Bank	-£18.00	£55,147.38
30-Jun-21	B/P to: F. Taylor Bldg (OBJECTION)	CASE REF 87676	-£1,200.00	£55,165.38
29-Jun-21	B/P to: SALARY	HPC	-£1,026.21	£56,365.38
29-Jun-21	B/P to: HMRC	120PA00288525 1806	-£389.89	£57,391.59
29-Jun-21	B/P to: Starboard Systems	SCRIBE – Annual Subs.	-£339.60	£57,781.48
29-Jun-21	B/P to: Hale Village Hall (Rent)	INVS 148 & 154	-£40.00	£58,121.08
29-Jun-21	B/P to: SLCC (Conference - Chairman)	INV BK201041	-£90.00	£58,161.08
10-Jun-21	Direct Debit (ECCLESIASTICAL) Insurance		-£217.83	£58,251.08

8/ Accounts – To Consider the reconciled bank statement and transactions for the first quarter of 2021 (1st April 2021 to 30th June 2021) against current budgets and to accept them as an accurate record.

9/ War Memorial Maintenance – To approve the reimbursement of a local resident for costs incurred in renovating the assets at Hale war memorial. In addition to note that the Proper Officer has spoken to and emailed the resident advising them that any work to council assets requires the express permission of the authority.

All Members are reminded that individually they do not have any power to authorise works to council assets or incur a debt on behalf of the authority. The Council is a corporate body and all decisions must be taken in line with the scheme of delegation. Section 101(1) of the Local Government Act 1972 only permits delegation to committees or an officer and any decisions required to be made by members must be on an agenda at a duly convened meeting. As such, any Councillors taking unilateral decisions, without any regard for the democratic process, are guilty of acting ultra vires and in breach of the Council's Code of Conduct. Such action could be considered Misconduct in Public Office.



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN THE COUNTY OF CHESHIRE



DRAFT MINUTES OF ANNUAL PARISH COUNCIL MEETING OF HALE PARISH COUNCIL HELD IN HALE VILLAGE HALL ON MONDAY 21st JUNE 2021 AT 7.30pm

Present: Cllr Trevaskis, Cllr Kierman, Cllr Healey, Cllr Wright, Cllr Cleary, Cllr Spargo, Cllr Banks

In attendance: Mr. Brian Hargreaves (Proper Officer) and 5 Members of the public

1. **Apologies** – Cllrs Mitchell, Williams and Anderson registered their apologies
2. **Declarations of Interest** – Cllr Trevaskis noted an interest in Item 8(ii)
3. **Public Participation** – Parish Council Standing Orders were suspended to allow Two local residents to address matters not on the Agenda

Both residents had concerns about recent comments on social media relating to the installation of a defibrillator at the Village Hall. In the interest of clarification one of the residents explained the processes undertaken to acquire the unit and addressed many of the misinterpreted or misguided opinions currently being expressed on the facebook platform. He outlined the training requirements post installation and volunteered his services to train villagers in the use of the defibrillator once it is installed.

Another resident expressed her disappointment at the vitriol and petty bickering being experienced on social media.

It was acknowledged by the Chairman that a more pro-active commitment to engaging with residents and the publication of projects currently being addressed might improve matters.

Standing orders were re-instated.

4. **Minutes** - The Minutes for Hale Parish Council Ordinary meeting held on 17th May 2021 were accepted by members as a true record

The Motion was approved

5. Matters Arising –

i/ Members noted that a previous matter concerning a complaint by a resident has been addressed and that the resident has acknowledged a response from the Monitoring Officer at Halton Borough Council.

ii/ It was noted that Ward Councillors have responded positively to a request for a monthly update of matters concerning Hale Village for future Parish Council meetings. This will be an ongoing agenda item when appropriate.

6. Ward Councillors Report – A report by Cllr Wharton was received and noted by members

7. Payments - All payments for the period 10th May 2021 – 10th June 2021 were received and approved by members

The Motion was approved

8. Planning –

i/ Application 21/00310/PLD – Lawful Development Certificate - It was proposed by Cllr Trevaskis that the Clerk should explore the availability of specialist help in the production and submission of a formal objection to the granting of a Lawful Development Certificate (LDC) for Liverpool John Lennon airport. Ward Councillors should also be consulted about assistance in this matter and the Clerk should use his delegated authority to acquire costings and submit proposals for members to consider in advance of any decisions made.

Cllr Spargo seconded the motion

The Motion was approved

ii/ Planning Application 21/00339FUL – 31 Church Road. – The re-submitted application was considered by members and it was agreed that this is a much improved submission. There were no significant issues of concern and it was agreed that no further objections should be submitted to Halton Borough Council.

9. Open Spaces – A motion to request that the Clerk should make enquiries about the availability of access to the government backed fixed term “Kickstart” programme for the unemployed was proposed by Cllr Trevaskis. It was noted that a sum of £1500 per candidate was available for this initiative to assist with any training and support provided.

Having had considerable dialogue with Halton Borough Council’s Open Spaces department it has been established that maintenance of the Ornamental Flowerbeds around the Village is not a regular service they can provide. Halton BC have confirmed

that their resources are limited to providing two visits per year maintaining a series of shrub borders. Unfortunately they cannot maintain any floral areas.

It was acknowledged that there is an on-going need for maintaining green spaces around the Village including areas such as St Mary's church grounds. Volunteers could be encouraged by an increase in awareness with notices on social media and by leaflet drops being considered.

Cllr Wright seconded the proposal

The Motion was approved

10. Welcome Back Fund – It was noted that Halton Borough Council has recently been awarded £179,260 as part of the Government backed Welcome Back Fund

Cllr Trevaskis proposed that the Clerk should approach Halton Borough Council to establish whether this is a resource that Hale Parish Council can access.

Cllr Spargo seconded the motion

The Motion was approved unanimously

The Chairman closed the Meeting at 8.30pm



HALE PARISH COUNCIL

OF THE HALTON BOROUGH IN THE COUNTY OF CHESHIRE



DRAFT MINUTES OF AN EXTRA ORDINARY PARISH COUNCIL MEETING OF HALE PARISH COUNCIL HELD IN HALE VILLAGE HALL ON MONDAY 28th JUNE 2021 AT 7.00pm

Present: Cllr Trevaskis, Cllr Kierman, Cllr Williams, Cllr Healey, Cllr Wright, Cllr Cleary, Cllr Spargo, Cllr Banks, Cllr Mitchell

In attendance: Mr. Brian Hargreaves (Proper Officer) and 8 Members of the public

1. **Apologies** – Cllr Anderson registered her apologies
2. **Declarations of Interest** – There were no declarations of Interest.
3. **Internal Audit Report** – The Council resolved to accept the Internal Audit Report for 2020 – 2021

The motion was proposed by Cllr Trevaskis and seconded by Cllr Wright

The Motion was approved

4. **Governing Statement** – The Council resolved to accept the Governing Statement for Hale Parish Council April 1st 2020 – 31st March 2021

The motion was proposed by Cllr Kierman and seconded by Cllr Williams

The Motion was approved

5. **Accounting Statement** - The Council resolved to accept the Accounting Statement for Hale Parish Council April 1st 2020 – 31st March 2021

The motion was proposed by Cllr Spargo and seconded by Cllr Williams

The Motion was approved

6. **Notice of Public Rights to Inspect** - The Notice of Public Rights to inspect the accounts for the year ending 31st March 2021 was approved. It was resolved that papers should be posted on 30th June 2021 for a period of 30 working days from Thursday 1st July 2021 to Friday 13th August 2021.

The motion was proposed by Cllr Spargo and seconded by Cllr Kierman

The Motion was approved

The Chairman closed the Meeting at 7.40pm

Hale Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

13 July 2021 (2021-2022)

Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Asset Purchase				1,000.00		1,000	1,000 (100%)
2	Wellbeing working group				5,000.00	203.00	4,797	4,797 (95%)
3	Guildswomen Working Group				100.00		100	100 (100%)
4	War Memorial Working Group				1,286.00		1,286	1,286 (100%)
5	Civic Service Working Group				600.00		600	600 (100%)
6	Parish Plan Working Group							(N/A)
7	Legal/Consultation Fees				5,000.00	1,000.00	4,000	4,000 (80%)
8	Grants				1,500.00		1,500	1,500 (100%)
9	Training				500.00	256.25	244	244 (48%)
10	Insurance				2,750.00	675.82	2,074	2,074 (75%)
11	Web Site				550.00	55.20	495	495 (89%)
12	Newsletter				500.00		500	500 (100%)
13	Audit				800.00	441.00	359	359 (44%)
14	Subscriptions/Advisory Bodies				1,100.00	909.60	190	190 (17%)
15	Staffing Including NI				18,050.00	5,625.09	12,425	12,425 (68%)
16	Village Hall Reserve							(N/A)
17	Administration				250.00	58.00	192	192 (76%)
18	Staff Allowances/Expenses				100.00	115.00	-15	-15 (-15%)
19	Payroll & Scribe				350.00	283.00	67	67 (19%)
20	Village Hall Support Costs				13,646.00	225.00	13,421	13,421 (98%)
21	Election Costs				3,000.00		3,000	3,000 (100%)
22	Hall Hire (Rent)				250.00	90.00	160	160 (64%)
23	Vat							(N/A)
33	Liverpool Airport Working Group							(N/A)
34	Green Belt Reserve							(N/A)
35	General Maintenance Reserve				5,000.00		5,000	5,000 (100%)
36	Contingency							(N/A)
38	Grant - Bookings Officer							(N/A)
SUB TOTAL					61,332.00	9,936.96	51,395	51,395 (83%)

Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
24	Precept	43,724.00	43,724.00					(0%)
25	Vat Recovered	840.00	2,586.51	1,747				1,747 (207%)
26	Grant - Bookings Officer							(N/A)
27	Other							(N/A)
28	Class Fees - Village Hall							(N/A)
37	Grant- Neighbourhood Plan							(N/A)
SUB TOTAL		44,564.00	46,310.51	1,747				1,747 (3%)

Hale Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

13 July 2021 (2021-2022)

Summary

NET TOTAL	44,564.00	46,310.51	1,747	61,332.00	9,936.96	51,395	53,142 (50%)
V.A.T.		0.00			584.97		
GROSS TOTAL		46,310.51			10,521.93		

Hale Parish Council

Transactions for Hale Parish Council Unity Bank

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			18,117.15	
1	01/04/2021		Precept	Hale Parish Council	43,724.00 ✓	61,841.15	01/04/2021
1	01/04/2021		Support	Risk Support Serv	-270.00 ✓	61,571.15	01/04/2021
2	01/04/2021		Clerk Salary	Hale Parish Council	-1,014.41 ✓	60,556.74	01/04/2021
3	01/04/2021		Clerks Expenses	Hale Parish Council	-10.00 ✓	60,546.74	01/04/2021
4	01/04/2021		Clerk Salary	Hale Parish Council	-392.38 ✓	60,154.36	01/04/2021
5	01/04/2021		Insurance	Came & Company	-217.93 ✓	59,936.43	01/04/2021
6	12/04/2021		Subscription	Google Ireland Ltd	-13.80 ✓	59,922.63	12/04/2021
9	24/04/2021		Clerk Salary	Hale Parish Council	-389.69 ✓	58,532.94	26/04/2021
7	26/04/2021		Clerk Salary	Hale Parish Council	-1,016.41 ✓	58,516.53	26/04/2021
8	26/04/2021		Clerks Expenses	Hale Parish Council	-10.00 ✓	58,506.53	26/04/2021
2	04/05/2021		Vat Refund	Hale Parish Council	2,586.51 ✓	61,093.04	04/05/2021
10	04/05/2021		Insurance	Came & Company	-217.83 ✓	60,875.21	04/05/2021
36	04/05/2021		Contract	Risk Support Serv	-270.00	60,605.21	
11	10/05/2021		Subscription	Google Ireland Ltd	-13.80 ✓	60,591.41	10/05/2021
12	10/05/2021		Training	Chalc	-25.00 ✓	60,566.41	10/05/2021
13	10/05/2021		Repayment	Town Clerk	-40.00 ✓	60,526.41	10/05/2021
14	10/05/2021		Subscription	Chalc	-612.60 ✓	59,913.81	10/05/2021
15	10/05/2021		Subscription	Living Wage Foun	-72.00 ✓	59,841.81	10/05/2021
16	10/05/2021		Room Hire	Hale Village Hall	-10.00 ✓	59,831.81	10/05/2021
17	26/05/2021		Clerk Salary	Hale Parish Council	-389.89 ✓	59,441.92	26/05/2021
18	26/05/2021		Clerk Salary	Hale Parish Council	-1,016.21 ✓	58,425.71	26/05/2021
19	26/05/2021		Clerks Expenses	Hale Parish Council	-10.00 ✓	58,415.71	26/05/2021
20	27/05/2021		Conservation Initiative	Barn Owl Trust	-203.00 ✓	58,212.71	27/05/2021
33	03/06/2021		Room Hire	Hale Village Hall	-10.00 ✓	58,202.71	06/07/2021
21	08/06/2021		Subscription	Google Ireland Ltd	-13.80 ✓	58,188.91	08/06/2021
22	10/06/2021		Insurance	Came & Company	-217.83 ✓	57,971.08	10/06/2021
34	14/06/2021		Room Hire	Hale Village Hall	-30.00 ✓	57,941.08	06/07/2021
32	21/06/2021		Internal Audit	JDH Business Ser	-529.20 ✓	57,411.88	06/07/2021
23	25/06/2021		Clerk Salary	Hale Parish Council	-1,016.21 ✓	56,395.67	25/06/2021
24	25/06/2021		Clerks Expenses	Hale Parish Council	-10.00 ✓	56,385.67	25/06/2021
25	25/06/2021		Room Hire	Hale Parish Council	-40.00 ✓	56,345.67	25/06/2021
26	25/06/2021		Conference	SLCC	-90.00 ✓	56,255.67	25/06/2021
27	25/06/2021		Subscription	Scribe (Starboard	-339.60 ✓	55,916.07	25/06/2021
28	25/06/2021		Training	Chalc	-231.25 ✓	55,684.82	06/07/2021
29	25/06/2021		Clerk Salary	Hale Parish Council	-389.89 ✓	55,294.93	25/06/2021
30	30/06/2021		Consultation	F Taylor Buildings	-1,200.00 ✓	54,094.93	30/06/2021
31	30/06/2021		Bank Charges	Unity Bank	-18.00 ✓	54,076.93	30/06/2021
35	01/07/2021		Insurance	Came & Company	-157.40 ✓	53,919.53	01/07/2021
37	08/07/2021		Internet/Website	Google Ireland Ltd	-13.80	53,905.73	
			CLOSING BALANCE			53,905.73	
Value of uncashed entries			£-283.80	Bank statement should show		£ 54,189.53	



Hale Parish Council

Transaction listing for account 60-83-01 20415507 from 01 Apr 2021 to 06 Jul 2021

Date	Time	Description	Serial No	Debits	Credits	Balance
06Jul2021	06:39	B/P to: Hale Village Hall		(30.00)		54,189.53
06Jul2021	06:38	B/P to: Hale Village Hall		(10.00)		54,219.53
06Jul2021	06:37	B/P to: JDH BUS SERVICES		(529.20)		54,229.53
06Jul2021	06:37	B/P to: Chalco		(231.25)		54,758.73
01Jul2021	06:21	Direct Debit (ECCLESIASTICAL)		(157.40)		54,989.98
30Jun2021	18:59	Service Charge		(18.00)		55,147.38
30Jun2021	06:48	B/P to: F. Taylor Bldg		(1,200.00)		55,165.38
29Jun2021	10:51	B/P to: B Hargreaves		(1,026.21)		56,365.38
29Jun2021	10:51	B/P to: HMRC		(389.89)		57,391.59
29Jun2021	10:51	B/P to: Starboard Systems		(339.60)		57,781.48
29Jun2021	10:50	B/P to: Hale Village Hall		(40.00)		58,121.08
29Jun2021	10:50	B/P to: SLCC		(90.00)		58,161.08
10Jun2021	06:19	Direct Debit (ECCLESIASTICAL)		(217.83)		58,251.08
08Jun2021	06:25	Direct Debit (GOOGLE IRELAND LTD)		(13.80)		58,468.91
27May2021	06:26	B/P to: Barn Owl Trust		(203.00)		58,482.71
26May2021	06:27	B/P to: B Hargreaves		(1,026.21)		58,685.71
26May2021	06:24	B/P to: HMRC		(389.89)		59,711.92
10May2021	06:39	B/P to: Hale Village Hall		(10.00)		60,101.81
10May2021	06:38	B/P to: Living Wage Found.		(72.00)		60,111.81
10May2021	06:35	B/P to: Chalco		(612.60)		60,183.81
10May2021	06:35	B/P to: B Hargreaves		(40.00)		60,796.41
10May2021	06:35	B/P to: Chalco		(25.00)		60,836.41
10May2021	06:27	Direct Debit (GOOGLE IRELAND LTD)		(13.80)		60,861.41
06May2021	06:45	B/P to: Risk Support Serv.		(270.00)		60,875.21
04May2021	06:30	Direct Debit (ECCLESIASTICAL)		(217.83)		61,145.21
04May2021	06:26	HMRC VTR			2,586.51	61,363.04
26Apr2021	06:36	B/P to: HMRC		(389.69)		58,776.53
26Apr2021	06:35	B/P to: B Hargreaves		(1,026.41)		59,166.22
12Apr2021	06:30	Direct Debit (GOOGLE IRELAND LTD)		(13.80)		60,192.63
01Apr2021	06:47	B/P to: HMRC		(392.38)		60,206.43
01Apr2021	06:43	B/P to: B Hargreaves		(1,024.41)		60,598.81
01Apr2021	06:30	Direct Debit (ECCLESIASTICAL)		(217.93)		61,623.22
01Apr2021	04:27	HALTON BOR COUNCIL			43,724.00	61,841.15



Tradepoint
Speke 1297
Speke, Liverpool, Merseyside
L24 8QB
01517 285922
Email: Speke.DutyManager
@b-and-q.co.uk
45 Days Returns Policy
See Overleaf

Mr ROSS Ross
Hale building contractors
7 Ireland Road
Hale Village
Liverpool
L24 4BE

1x HAMMERITE DTR SMOOTH RED 250ML
5011867221014 £10.00 A1

1 Item(s)

TOTAL £10.00

Card sale -£10.00
*****1541

Visa CONTACTLESS
Number: *****1541
Auth Code: 003715
AID: A0000000031010
App Date:
App Seq No: 01 Issue:
Merchant ID: ##95127
Terminal ID: ####8259
Permanent TID: 31664616
Reference: 0091 1297 129730

Please debit my account

NO CARDHOLDER VERIFICATION

VAT Analysis

Rate	Goods(£)	VAT(£)	Total(£)
A1 20% Rated	8.33	1.67	10.00

VAT Number : 232555575
B&Q Limited, B&Q House,
Chestnut Avenue, Chandlers Ford,
Hampshire, SO53 3LE



RT1297129730010621009194

Transaction in accordance with notified
terms and conditions.

How did we do today? Let us know at
www.tradepoint.co.uk/feedback

You'll receive a chance to win a prize.
Terms and conditions apply.

Please retain for your records.

01/07/2021 14:43 1297 030 0091

Paid

Payment reference ID 3MO0014O6Cij7PnVP6ck

Sold by Bargainmax Limited

VAT # GB136587975

JAMES ROSS
7, IRELAND ROAD HALE VILLAGE
LIVERPOOL, L24 4BE
GB

Invoice date / Delivery date 02 June 2021

Invoice # INV-GB-128603331-2021-70537

Total payable £12.48

For customer support visit www.amazon.co.uk/contact-us**Billing address**

james ross
7, IRELAND ROAD HALE VILLAGE
LIVERPOOL, L24 4BE
GB

Delivery address

james ross
7 ireland road Hale Village
Liverpool, Merseyside, L24 4BE
GB

Sold by

Bargainmax Limited
unit 3 albion trading estate
mill street
salford, manchester, M6 6LL
GB
VAT # GB136587975

Order information

Order date 01 June 2021
Order # 206-0238990-0041149

Invoice details

Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
4 Litre Clean Seal Natural Stone Sealer ASIN: B07WPF162M	1	£9.57	20%	£11.49	£11.49
Shipping Charges		£0.82		£0.99	£0.99
Invoice total					£12.48
		VAT rate		Item subtotal (excl. VAT)	VAT subtotal
		20%		£10.39	£2.09
	Total			£10.39	£2.09